Florida Institute of Technology
Practicum Contract for Clinical Psychology Doctoral Students
(to be completed by the student for each practicum site, discussed with & signed by supervisor, each semester)
(Rev F2015)

Site: _____________________  Semester/Year ________________

TERMS OF CONTRACT

The practicum program is to consist of 5 / 10 / 20 (select #) hours per week for the (fall and spring) semester and 7 / 14 / 27 (select #) hours per week for the summer semester. This practicum is intended to partially fulfill the practicum requirement for the doctoral degree in Clinical Psychology.

FIT and the Practicum site agree to the following:
1. the suitability of the practicum site;
2. Florida Institute of Technology (FIT) or the practicum supervisor may request withdrawal of any student whose performance record, conduct, etc. does not justify continuance at the site. Prior to withdrawal of the student, university and on-site supervisor(s) will discuss the circumstances and possible courses of action to remedy the situation;
3. FIT and the practicum site understand the student shall be under the supervision of the Agency’s licensed psychologist. Students at practicum sites who are not supervised by a Licensed Psychologist will be supervised by a licensed health care provider and will also participate in a clinical discussion group facilitated at FIT by FIT psychology faculty that will be a regular part of their assigned practicum hours and will take place weekly at 8:00 Friday morning.
4. Nothing in this agreement shall be construed to create the relationship of employer and employee between the practicum site and the practicum student.
5. Practicum hours may not be scheduled before 1 PM on the Fridays Colloquia are scheduled;

Responsibilities of the Practicum Student
1. The practicum student has the necessary availability as specified by the practicum description in the practicum handbook;
2. The practicum student will complete 5/10/15/20 (select #) hours per week for 15 weeks during fall and spring semesters; or 7/14/21/27 (select #) hours per week for 11 weeks during summer semester. A minimum of 45% of these hours are in “direct service,” and face-to-face supervision is attended for 2 hours each week, plus 1 hour every week of clinical group discussion if the primary individual supervisor is not a licensed psychologist. The remaining practicum hours consist of other forms of training and service activities (e.g., supervision, organizational
consultation, report writing, record review, directed readings, didactic training, program development, and research).

3. Practicum hours may not be scheduled before 1 PM on the Fridays Colloquia are scheduled;

4. The practicum student will study, understand, and abide by the policies and procedures of the practicum site;

5. The practicum student will abide by the Code of Ethics of the American Psychological Association.

Responsibilities of the On-Site Supervisor

The Practicum Supervisor will

1. The Practicum Supervisor will serve as consultant, primary clinical supervisor, and administrative supervisor for the practicum student in all activities at the practicum site.

2. The Practicum Supervisor will schedule 1 hour of regular weekly face-to-face supervision for a 1 credit practicum, this can be either individual or group. For a 2 or more credit practicum 2 hours of regular weekly face-to-face supervision meetings are required, either individual or group;

3. The Practicum Supervisor is generally on-site when the student is seeing patients, but if not on-site a licensed health professional is available on-site and delegated as temporary supervisor to respond to student clinical questions and to consult on emergencies;

4. The Practicum Supervisor will complete FIT’s end of the semester evaluation of the practicum student.

5. The Practicum Supervisor agrees the practicum site will be able to provide the practicum student with the required number of clinical service and supervision hours.

In the unlikely event that a problematic situation occurs between the on-site supervisor and the practicum student that is difficult to resolve, either the on-site supervisor or the practicum student may contact the Clinical Training Office: 321-674-8105.

This contract must be signed by the student and practicum supervisor and received by the PsyD Office (Lori Sorum) before the beginning of the University semester, or the student will be temporarily withdrawn from the site until the contract is submitted to the PsyD office. A review of this contract should occur during the semester-end practicum evaluation meeting.

The student will develop a Practicum Student Goals Statement (see below) which delineates the scope and range of the practicum activity and identifies specific objectives. Acceptance of the goals statement is given by signature of the Student and the Practicum Supervisor.

Students,

Review the Competencies below. If you believe your practicum might provide experience in that area, identify the objectives under that competency. If the
competency does not apply, delete it. In addition, consider your supervisor’s expectations of you and post them under the appropriate competency.

Competencies:

1. **DIVERSITY** Develop awareness, sensitivity and skills in working with and providing service to diverse individuals, groups and communities who represent various cultural and personal background and characteristics.
   Objective(s):
   a) 
   b) 
   Objective examples:
   a) The practicum site is a federally Qualified Health Center, and clients are from a low socioeconomic status
   b) The practicum site is a psychiatric hospital and Clients’ diagnoses range from adjustment disorders to severe mental illnesses

2. **RESEARCH / EVALUATION** Demonstrates development of skills and habits in seeking, applying, and evaluating theoretical and research knowledge relevant to the practice of psychology.
   Objective(s):
   c) 
   Objective example:
   a) Complete data collection for....

3. **ASSESSMENT** Applies concepts of normal/abnormal behavior to case formulation and diagnosis in the context of stages of human development and diversity; Selects assessment measures with attention to issues of reliability and validity, and the diagnostic question
   Objective(s):
   b) 
   Objective examples:
   c) Two psychosocial intakes will be completed each week;
   d) Two assessments, including reports, will be completed each week

4. **INTERVENTION** Formulates and conceptualizes cases and plans interventions utilizing at least one consistent theoretical orientation; Implements evidence-based interventions
   Objective(s):
   e) 
   Objective examples:
   a) Five clients will be scheduled for out-patient therapy each week
   b) One in-patient group will be facilitated on Tuesdays at 11 AM
5. **SUPERVISION (This is for peer supervisors)** Demonstrates knowledge of, purpose for, and roles in supervision; Provides helpful supervisory input in peer and group supervision

Objective(s):

c) **Objective examples:**

   a) Meet with each team member for 1 hour each week in individual supervision.

   b) Review three audio/video tapes of each supervision team and provide feedback

6. **INTERDISCIPLINARY SYSTEMS**

   Knowledge of key issues and concepts in related disciplines; Identify and interact with professionals in multiple disciplines; Participates in and initiate interdisciplinary collaboration directed toward shared goals;

Objective(s):

c) **Objective examples:**

   a) Attend staff meetings;

   b) Shadow psychiatric appointments with clients;

   c) Collaborate with Behavior Analysts to develop treatment recommendations

__________________________________________________________________________
Practicum Student Signature/Date  Practicum Supervisor Signature/Date

______________________________
Student email address  ______________________________
Supervisor email address